GUIDELINES FOR ABSTRACTS

Purpose of this information

This information is designed to help you prepare an abstract that meets the criteria for BaltPharm Forum conference.

What is an abstract?

An abstract is a short statement that gives the reader a comprehensive yet concise understanding of your work. Your work could be research, such as a study or clinical trial, or a new or unique service, programme, theory or resource.

An abstract is an opportunity to make your work known, inform practice and/or education, and to establish connections with others in your field of interest. It should tell readers what you are going to present and interest them in learning more about your work — they may decide to attend your presentation, visit your poster or contact you based on it.

Who is your audience?

Your abstract will have difference audiences:

- **Conference delegates** (pharmacists, pharmaceutical scientists, students, educators, policy-makers and researchers) use abstracts to select which sessions to attend.
- **Reviewers** will assess the quality of your abstract and recommend its acceptance (and whether the work should be presented orally or as a poster) or rejection.
- **Journal editors** use abstracts to look for papers to encourage for publication.
- **People who can't attend** the congress access abstracts online.

Abstract content and structure

Your abstract should contain information under the following **subheadings:**

- **Title.** The title should be short and informative, with a maximum length of two lines.
- **Affiliations.** The name(s) of the author(s) should be written in italic letters, with a font size of 11 pt.; please underline the name of the presenting author. Type the name(s) of the institution(s), including the address for correspondence, city and country, in normal letters with a font size of 9 pt.
- **Introduction.** (Why is your work important? Does it fill any gaps in knowledge or research? What is the context?)
- **Materials and Methods** (Explain your methods, such as study design. What was done, by whom, how and where? What measurements were taken and how were the data managed?)
- **Results and discussion** (What did you find, discover or achieve? Not just in subjective terms, but also in the form of data. How significant were your findings?)
- **Conclusions** (What were your overall findings? What do they mean? How could the methods be improved? Is this work part of a bigger piece of research or strategy? What are the suggestions for future work?)
- **References.** Use a numbered list of references at the end of the article, ordered alphabetically by first author. Please be sure, that you are using Times New Roman font, 10 pt.
- **Acknowledgement (if necessary)**

IMPORTANT ITEMS TO REMEMBER

- All main text should be single line – spacing, full justification. Please use Times New Roman font, 11 pt.
- The internationally accepted system of units (SI-units) should be used. The chemical nomenclature must be in accordance with the systematic rules adopted by IUPAC or Chemical Abstracts. Trivial names should be avoided unless they have a definite advantage over the corresponding systematic names.
- All abstracts must be submitted in doc- or docx- format. Please note that abstracts sent by pdf will not be accepted.
- Authors of accepted abstracts does not need printed poster. Presenters will have 2-3 minutes for short presentation in Plenary session (II) on Saturday 13th April, 2019.

Deadline for abstract submissions: Friday, March 15th, 2019.